

GUIDELINES TO ATTEND VENDOR INTERACTION

1. Vendors interaction on RFI for Ballistic Helmets is scheduled on **13 July 2020** at **1430hrs**. The interaction will be through **Video Conferences**.

2. Vendors are requested to forward the following documents/ details in respect of representatives attending the subject Vendors' interaction for security clearance by **03 Jul 2020** positively as under :-

- (a) Details as per format attached (Annexure I to III).
- (b) Photocopy of passport/ Aadhaar Card.
- (c) Photocopy of visa, if foreign agents (only business VISA is accepted).

3. The above documents may please be delivered at the undermentioned address :-

Directorate General of Infantry/ Infantry-8
Room No 403, D-1 Wing,
General Staff Branch
Integrated HQ of MoD (Army)
DHQ PO, New Delhi-110 011
Tele/ Fax No :+91 (11) 23018412
E-mail : suresh1234@nic.in

4. Documents received in this Directorate after 06 July 2020 **will not be entertained**.

**SECURITY CLEARANCE FOR HOLDING MEETING WITH REPRESENTATIVES
OF FOREIGN FIRMS / THEIR AGENTS**

(As per Appx A to Para 8 of MI Dte (MI-10) Note No A/36001/MI-10 dt 09 Nov 2000)

1.	Sponsoring Branch / Dte	:																
2.	Has the meeting been approved by respective PSO	:																
3.	Level at which the meeting is to take place giving particulars of own offrs participating in it	:																
4.	Purpose and likely duration of the meeting	:																
5.	Particulars of the representatives of Foreign Firms and their local agents	:-																
	(a)		<table border="1"> <thead> <tr> <th><u>Name</u></th> <th><u>Nationality</u></th> <th><u>Details of Passport</u></th> <th><u>Place of Issue</u></th> <th><u>Validity Period & Date of Issue</u></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	<u>Name</u>	<u>Nationality</u>	<u>Details of Passport</u>	<u>Place of Issue</u>	<u>Validity Period & Date of Issue</u>										
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	(b)	Particulars of the Firm	:															
	(c)	Status of the representatives or agents :																
	(d)	Address in foreign country :-																
	(e)	Whether previously visited India, if so give details : -																
6.	Any additional information	:																

ADDITIONAL DATA REQUIRED FROM FOREIGN FIRMS / VENDORS*(As per Appx B to Para 8 of MI Dte (MI-10) Note No A/36001/MI-10 dt 09 Nov 2000)*

1.	Details of Branch / Offices in India :-		
	(a)	Name of firm / subsidiary	:
			:
			:
			:
			:
	(b)	Place and address	:
	(c)	Name and appointment of head of firm / subsidiary	:
	(d)	Tele, Fax and E-mail	:
2.	Particulars of employees (Indians include ex-servicemen)		:
	(a)	Name	:
	(b)	Appointment	:
	(c)	Official / residential address	:
	(d)	Contact point (Tele, Fax & E-mail)	:
	(e)	Brief nature of job	:
	(f)	In case related to any personnel serving in Def Service. Details of personnel related to and his appt	:
	(g)	In case of ex-serviceman following additional details be provided :-	:
	(i)	Rank and Arm / Serive	:
	(ii)	Appointment last held	:
	(iii)	Date of retirement	:
	(iv)	Date of employment with the firm	:
	(v)	If related to any personnel serving in Def Service. Details of serving personnel and his present appointment.	:

ANNEXURE-III**PARTICULARS FOR SECURITY CLEARANCE IN RESPECT OF
INDIAN AGENTS / REPRESENTATIVE OF FOREIGN FIRMS***(As per Appx C to Para 13 of MI Dte (MI-10) Note No A/36001/MI-10 dt 08 Nov 2000)*

1.	Name		3.	Date of Employment and Appointment	
	(a)		:		
2.	Official / Residential Address incl Tele No, Fax and E-mail		:		
	<u>Ser No</u>	<u>Name</u>	<u>Official Add incl Tele No, Fax and E-mail</u>		<u>Home Address incl Tele No, Fax and E-mail</u>
	(a)				
4.	Brief Nature of Job				
	<u>Ser No</u>	<u>Name</u>	<u>Company</u>	<u>Nature of Job</u>	
	(a)				
5.	In case known / related to any person serving in Def Services				
	(a) Details of Person		NA		
	(b) Present Appt				
6.	In case of Ex-servicemen (following additional details may be provided)				
	(a)	Rank and Arm/Service prior to retirement	:		
	(b)	Appointment last held	:		
	(c)	Date of retirement from service	:		
7.	In case of collaboration :-		:		
	(a)	Details of his business entity (i.e, whether functioning as individual, partnership or a private ltd coy etc)	:		
	(b)	Since when established	:		
	(c)	Registered address of the company	:		
	(d)	Name and Address of Directors, Chief executive and executives of the company specifically indicating those who are retired civilians or def service offrs	:		
8.	Whether the individual has paid income tax since commencing business / joining the company		:		
9.	Permanent income tax account No		:		
10.	Name, account No and address of bankers within and outside the country		:		
11.	Attested photocopies of agreement, including supplementary agreements covering appointment as representative and terms relating there to		:		
12.	Concurrence of the officer being visited that presence of representative / agent during meeting / presentation / trials is inescapable.		:		
13.	It is certified that the visit of foreign vendor including Indian representative is in accordance with Min of Def ID No 2250-B/JS (O) 89 dt 17 Apr 89.		:		